



Anna M. McCabe Elementary
100 Pleasant View Avenue
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Catherine M. Pleau
Principal

August 22, 2017

**Welcome, Anna M. McCabe's Parents/Guardians and Students,
to the 2017-2018 School Year!**

We welcome/welcome back to the McCabe Family:

- **Melissa Clapprod as our new librarian.**
- **Julie Mennella as one of our kindergarten teachers.**
- **Chris Davenport as one of our fifth grade teachers.**
- **Amanda Lemek, who will be a long-term substitute for Mrs. Pushee**
- **Christopher Lynch who will be a long-term substitute for Mrs. Marques-Jordan**
- **Heidi Gelsomino as one of our paraprofessionals.**

The first day of school for Preschool (NOT FOR BUDDIES) and grades 1-5 is August 29th. Preschool Buddies will have their **Meet-and-Greet** on Friday, September 1st and their first day of school will be Tuesday, September 5th. **Kindergarten Screening** will be held on Tuesday, August 29th; Wednesday, August 30th; and Thursday, August 31st. Kindergarten will begin on Friday, September 1st.

Morning Breakfast – Students who are having breakfast at McCabe must go to the cafeteria as soon as they are dropped off or arrive to school. After breakfast, students will return to the schoolyard as time and the weather permits.

Morning Drop-off and Supervision

- In fair weather, students will wait on the playground until the start of school at 8:50 a.m. The children will line up when the first bell rings at 8:45 a.m. Supervision, of students in grades K – 5, begins at 8:20 a.m. Students should not be left at school prior to 8:20 a.m. as there is no supervision.
- Parents/guardians are asked to pull up to the “top” of the walkway (on the ball field side of the school) when dropping off students. This will allow several children to exit their cars at the same time.
- During inclement weather, supervision is provided in the cafeteria; students will enter by the library door.
- Students arriving after 8:50 a.m. will be marked tardy and **must be signed in**, at the office, by an accompanying adult.

Pre-K: Morning session: Parents/guardians drop their children off and pick their children up at the cafeteria. Pre-K parents/guardians only may drive into the circle and park along the right hand side of the driveway. Parking is also available in the designated area on Pleasant View Avenue. Please do not park directly in front of the cafeteria, and do not park along the center island. **Afternoon session:** Drop-off will be at the back door and pick-up will be at the cafeteria.

K-5 Arrival: Parents/guardians of students in grades K-5 enter the school yard via the long driveway on the northern end of the building near the basketball courts. Parents/guardians will drive to the walkway and drop children off along the walkway. Paraprofessionals will be there to greet your children. More than one car will be dropping off at a time. **ALL STUDENTS MUST LEAVE THE VEHICLE FROM THE CAR DOOR NEAREST THE WALKWAY.** Please do not allow children to exit vehicles until you have reached the designated drop-off location. In case of inclement weather, students will proceed into school through the library door and go to the cafeteria.

There is no real need for drivers to exit their cars. If you must exit your car, please park in the area adjacent to the basketball courts or in the parking area on Pleasant View Avenue and walk your child to the sidewalk. Please do not pass any cars in the driveway. Since teachers and staff must access the parking spaces nearest the center grass area during this period of time, please be aware that some cars will be pulling in to park in those spaces.

Pre-K Dismissal: Parents will pick up children at the cafeteria doors (**Pre-K/Moran at the back door**) at their assigned time.

K-5 Dismissal: Dismissal begins at 3:20 P.M.: “Walker” students in grades K-5 must be signed out at the end of the day. Parents/guardians will park and exit their cars in order to meet students inside of the library door. Please enter the driveway on the northern side of the building and proceed along the driveway. Please park on the right hand side of the driveway only. Parking is allowed along the full length of the driveway except for the area along the faculty/staff parking spaces across from the building. Students may exit the building only after being signed out by a designated adult and only when accompanied by an adult. Please be sure to inform the office in writing if your child will be picked up at school. Adults may be asked to show identification if they are not recognized by school staff.

Parents/guardians of students in grades K-5 should not enter the circle near the cafeteria during arrival or dismissal periods. This area is designated for Pre-K dismissal only. If K-5 parents must park and enter the building, please park along Pleasant View Avenue.

Please realize that our dismissal process has been purposely designed. The ten minutes that it takes, on a typical day, is worth your child’s safety. Our students’ safety is our primary concern. Thank you in advance for your cooperation!

*****In respecting safety, allergies, concerns, etc., we ask that no animals be brought onto the school grounds during the school day.**

Important Information:

- **McCabe loves its volunteers! Please remember that you must have a BCI and Volunteer Training to volunteer. A BCI is “good” for one calendar year. Volunteer Training at McCabe needs only to be done once. *The first Volunteer Training will be at 7:00 p.m. on September 5th, after our first PTO Meeting.***
- **Two important upcoming dates: *Open House, September 13th (5:30 p.m. 7:30 p.m.) and students’ Summer Enrichment Snack and Movie with Mrs. Pleau on September 22nd (3:20 until 5:15 p.m.)***
- **Our first PTO Meeting will be on September 5th at 6:30 p.m. *This year’s first Fifth Grade Committee Meeting will be held at 7:00 p.m.***
- **Please refer often to our district website (smithfield-ps.org) and McCabe’s website (mccabe.smithfield-ps.org) for additional information.**
- **The school office will be open as of Tuesday, August 22nd, from 8:30 a.m. until 4:00 p.m. each day. Our phone number is 949-2058.**

I am looking forward to this upcoming school year and welcome your involvement! We embrace your partnership with us!

Sincerely,

Catherine M. Pleau